

**FY2019 CoC Application Process and Schedule
Madison/Dane CoC**

Activity	Date
FY2018 Debrief of Scoring sent to CoC to review	March 5, 2019
Registration Notice released by HUD	January 31, 2019
Intent to Apply Form sent to CoC	January 31, 2019
E-mail sent out to CoC informing of registration notice and giving info provided in the notice, provided link to notice	February 4, 2019
GIW released by HUD for approval	April 8, 2019
Grant Inventory Worksheet (GIW) change form sent to HUD (if applicable)	NA
CoC Registration is entered by Collaborative Applicant	February 4, 2019 Finalized April 11, 2019
Meeting with Board of Directors to talk about process, review performance spreadsheet, application materials, establish priorities	April 19, 2019
Board of Directors approve scoring criteria for applications	April 19, 2019
Application Scoring & Review Panel established by Board of Directors	April 19, 2019
Existing Projects operating for at least one year, complete Performance Spreadsheet	May 31, 2019, Noon
NOFA published in Federal Register	July 3, 2019
Email sent to HSC distribution list with general information, link to NOFA and information about informational meetings for new applicants	July 9, 2019
Informational meeting held to brief new applicants on process and answer questions (current applicants may attend)	July 18, 2019 and as requested for new project applicants
Email sent to HSC distribution list with timeline, supplemental questions, scoring tool, and Review and Ranking Procedures and posted on the website	July 19, 2019
HSC website updated to include all applications and ranking/scoring criteria	July 19, 2019
Reminder email to HSC distribution list of deadline and link to applications on HSC website	August 5, 2019
Deadline for applications in E-Snaps and Supplemental Questions (complies with HUD's deadline 30 days)	August 26, 2019, Noon
Applicants review another agencies application for accuracy	August 26-September 6, 2019
Copies of all applications and ranking/scoring process are sent electronically to the CoC Review Panel, Board of Directors and HSC listserv.	August 27, 2019
Submitted applications uploaded to HSC Website.	August 27, 2019
Q & A Session and CoC Review Panel reviews projects using scoring criteria and prepares Tier 1 and Tier 2 list for Board of Directors approval	August 29 th and/or 30 th
Agencies are notified of Review Panel recommendations and reminded of HSC Board of Directors meeting scheduled for 09/06/19	August 30, 2019
HSC Board of Directors review and approve slate of proposals to be included in the FY 2018 CoC grant application	September 6, 2019
Agencies are notified of Board's action (complies with HUD's deadline)	September 9, 2019
Screen shot of HSC website final ranking of projects	September 9, 2019
CoC Coordinator completed Consolidated Application and Project Prioritization sections	September 25, 2019
Final Consolidated Application and Project Prioritization emailed to HSC listserv	September 25, 2019
Final Consolidated Application and Project Prioritization updated to HSC website (complies with HUD's deadline)	September 25, 2019
Collaborative Applicant submits application	September 27, 2019
Final HUD Due Date	September 30, 2019

Please note that these are tentative dates. This schedule allows for a buffer in case of unforeseen circumstances.