Nominating & Governance Committee Minutes

April 22, 2019

11:00-12:30 PM

The Road Home, 890 W. Wingra Dr.

Attendees: Torrie Kopp Mueller, Kristin Rucinski, Katie Jaeger, Maggie Carden, John Brown

1. Review Code of Conduct for Board members
   * Reviewed the document and members gave suggestions.
   * Torrie will update document and have committee give final approval to implement with new Board members.
   * Discussed having a conflict of interest statement for all Board members to sign.
2. Membership Recruitment
   * Process for recruitment
   * How to improve to ensure successful recruitment of new members
   * Should do recruitment via telephone/in-person. Emails will likely be ignored
   * Try to figure out how each party can benefit the other
   * When orgs/committees do presentations, let people know how they can become a member
   * Each month assign a duty to work on towards recruitment: For June meeting, Torrie will look at the HUD application and identify areas of no membership or weak membership
3. Begin review of By-laws
   * Committee members started to review by-laws and make changes
   * Need to ensure that changes align with the draft membership application
   * Decided to meet in May and use the time to work on language in the bylaws and ensuring it all matches up